

BROKEN ARROW **B** PUBLIC SCHOOLS  
Educating Today Leading Tomorrow

**Contract Committee Review Request  
MUST BE COMPLETED IN FULL**

Date: 9/29/2022

Contract/Agreement Vendor: WORLD'S FINEST CHOCOLATE  
Name of Vendor & Contact Person  
ANDY GUSTIN  
Vendor Email Address  
agustin2516@yahoo.com  
Describe Contract (Technology, program, consultant-prof Development, etc.)  
Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.  
NJHS FUNDRAISER  
Reason/Audience to benefit  
BOE Date  
\$ 3500  
Amount of agreement

Person Submitting Contract/Agreement for Review: DONNA SHRIER

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: LINDSEY JOHNSON *[Signature]*

Does this Contract/Agreement utilize technology? YES NO  
If yes, Technology Admin: \_\_\_\_\_

Leadership Team Member: [Signature]

Funding Source: \_\_\_\_\_ Fund/Project \_\_\_\_\_ OCAS Coding \_\_\_\_\_

Consent  
 Action

**Summary** *This area must be complete with full explanation of contract*

**The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.**



Organization and Contact Information

Organization Name: Centennial Middle School NJHS  
 Street Address: 225 E Omaha St  
 City/State/Zip: Broken Arrow, Oklahoma 74012  
 Organizational Email: dshrier@baschools.org

Shipping Address:  Same as above      Ship to:

Organization Type:  Charter School      Middle School      High School      Music/Sport  
 Private School      PTO      PTA      Other

Contact Name: Donna Shrier  
 Contact Title: Teacher  
 Contact Email: ~~mstoermer@baschools.org~~ dshrier@baschools.org  
 Contact Phone: Organization #: 918-258-4340     Cell #:

Tax Exempt Status:  Yes      No

Resale:  Yes      No      Form attached.  
Tax will be charged on invoice if exemption form or resale certificate is not provided when the order is placed.

Purchase Order:  Not Required      Required. My PO# is:

Existing Customer:  Yes      No

Order and Dates

Dates: Start: 10/17/2022     End: 11/4/2022     Delivery: 10-16-22  
 Assembly Date:     Assembly Time(s):

Product(s):

|                        |                       |                      |
|------------------------|-----------------------|----------------------|
| Item #: <b>5609WFC</b> | Qty/Price: <b>100</b> | Total: <b>\$3500</b> |
| Item #:                | Qty/Price:            | Total:               |
| Item #:                | Qty/Price:            | Total:               |
| Freight Surcharge      |                       | <b>\$120</b>         |
| Estimated Invoice      |                       | <b>Total: \$3620</b> |

Prize Cases:  Yes      N/A     # Of Prize Cases: **5**  
 Delivered with WFC main order      Prize Cases from ISR inventory  
Prize cases based on account using an approved prize program and the total number of cases sold. Prize cases will be delivered with your initial order, however, they will not be charged on the invoice.

Program Details

Selling organization agrees to pay for prizes using the funds generated from the prize chocolate.

| Prize Level | Prize Description |
|-------------|-------------------|
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |
|             |                   |

**Return Policy** Returns will be accepted with unopened, undamaged cases within 30 days. Return fees may apply. Prize chocolate will be prorated back at the same rate it was received. Contact your ISR for more information or to start your return.

Authorization

Signature: \_\_\_\_\_     Signature WFC Independent Sales Representative: Andy Gustin

Printed Name/Date: \_\_\_\_\_     Printed Name/Date: **Andy Gustin 9-16-22**

All invoices are due 30 days after delivery. A 1.5% per month interest charge will be applied to all accounts past 30 days. Buyer acknowledges that he/she has received and read a copy of "World's Finest" Chocolate, Terms and Conditions of Sale, and agrees that this order form includes the additional terms and conditions described therein.

ISR Phone#: **405-623-7295**  
 ISR Email: **agustin2516@yahoo.com**